

General Fund

FY 2006 Estimated Actual

Estimated Revenues

Ad Valorem Taxes	\$15,304,250	
Sales & Use Tax	\$594,160	
Franchise/Utility Taxes	\$5,760,000	
Licenses/Permit Fees	\$1,756,000	
Intergovernmental Revenues	\$5,677,291	
Charges for Services	\$3,049,587	
Fines & Forfeitures	\$473,600	
Assessments	\$2,320,000	
Miscellaneous Revenues	\$1,655,149	
Operating Transfers	\$459,995	
Non-Operating Revenues	\$737,447	
Total Revenues		\$37,787,479

Estimated Expenses

General Government	\$13,500,311	
Public Safety	\$17,136,362	
Physical Environment	\$2,543,084	
Transportation	\$1,508,730	
Recreation Services	\$2,032,383	
Purchase of Victory Living (50% by cash)	\$750,000	
Hurricane preparedness & recovery salaries	\$137,395	
Total Expenditures		\$37,608,265

Reserves for Impact Fees \$124,537

Estimated Surplus \$54,677

Projected Fund Balance

Undesignated Fund Balance

Available Fund Balance as of 9/30/05	\$11,372,000
Estimated Surplus for FY 2006	\$54,677
Projected Fund Balance as of 10/1/06	<u>\$11,426,677</u>

General Fund

Projected Fund Balance

Designated Fund Balance

Fire Impact Fees

Fund Balance as of 9/30/05	\$250,678
Estimated FY 2006 Additions	\$66,260
Projected Fund Balance as of 10/1/06	<u>\$316,938</u>

Recreation Impact Fees

Fund Balance as of 9/30/05	\$565,648
FY 2006 Appropriations	(\$497,000)
Projected Fund Balance as of 10/1/06	<u>\$68,648</u>

Police Impact Fees

Fund Balance as of 9/30/05	\$91,274
Estimated FY 2006 Additions	\$31,220
Projected Fund Balance as of 10/1/06	<u>\$122,494</u>

Administrative Impact Fees

Fund Balance as of 9/30/05	\$0
Estimated FY 2006 Additions	\$26,697
Projected Fund Balance as of 10/1/06	<u>\$26,697</u>

Fire Reserve

Fund Balance as of 9/30/05	\$623,781
Estimated FY 2006 Additions	\$187,197
FY 2006 Appropriations	(\$163,885)
Projected Fund Balance as of 10/1/06	<u>\$647,093</u>

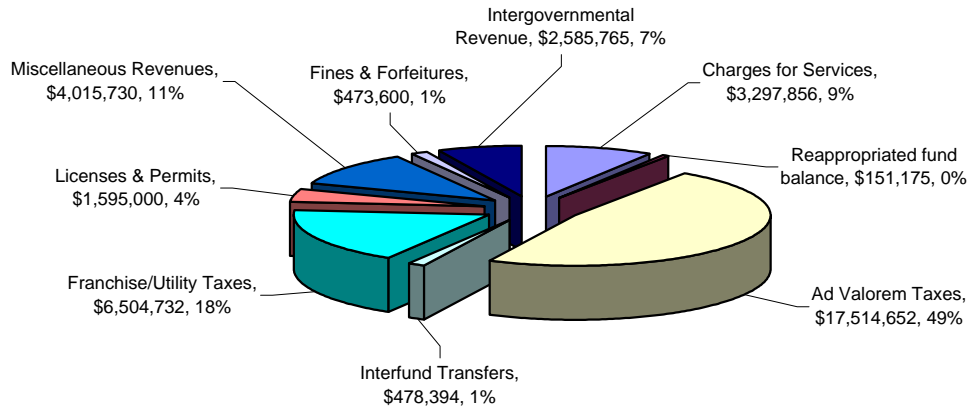
Airport Related Issue

Fund Balance as of 9/30/05	\$500,000
Projected Fund Balance as of 10/1/06	<u>\$500,000</u>

3 Cents Gas Tax

Fund Balance as of 9/30/05	\$1,394,221
Estimated FY 2006 Additions	\$201,600
FY 2006 Appropriations	(\$66,562)
Projected Fund Balance as of 9/30/06	<u>\$1,529,259</u>
FY 2007 Appropriations	(\$77,000)
Projected Fund Balance as of 10/1/06	<u>\$1,452,259</u>

Where Does the Money Come From?



Budget: \$36,616,904

REVENUE SOURCES

Ad Valorem Tax

The Broward County Property Appraiser's Office provides the City's assessed and taxable value of the property within the boundary of the City of Dania Beach. Each year in September, the City sets a millage rate at which the property owners are taxed accordingly. Each mill generates \$1 of tax revenue for every \$1,000 of taxable property value. Taxable value may differ from assessed value because of exemptions, the most common of which is the \$25,000 homestead exemption, and also another additional \$25,000 exemption for owners who are over 65 years of age. The maximum millage a City can levy is 10 mills. Further under the "Save our Home" (Amendment 10), all homestead exempt property can only have an annual increase of assessed value by either 3% or the CPI whichever is less. The final assessed value provide by Broward County on July 1, 2006 for the City of Dania Beach indicates a taxable value of \$2,959,793,912 an increase of 19.88 % from last year. The rollback rate (which generates the same revenue as the previous year) is 5.435 mill. The adopted FY 2007 millage is 6.0679 mill, which is a reduction of 5.1% when compared to FY 2006 millage rate of 6.39. This will generate \$17,061,748 in revenue which represents 46.6% of the budget.

In FY 2007, the City also levy 0.149 millage for a voted debt approved by the voters in March 2005 for three capital projects.

Fire Rescue Assessment

The fire rescue assessment is determined by taking the average number of response calls for a category of dwelling (such as residential, commercial, industrial, assembly, etc) and dividing the revenue to be generated accordingly. For example, the average percentage of call volume for the residential home for a three year period is 58.9%. Therefore, according to assessment laws requiring a fair apportionment, the residential community could pay up to a maximum of 58.9% of the net costs of the Fire services. This total is then divided by the number of dwelling units. In FY 2007, the proposed rate for the residential home is \$95.55 per year, generating \$2,293,885.

Franchise & Utility Taxes

The City collects two types of franchise fees: Electricity and Gas. Since FY 2002, the telephone franchise, telephone utility tax and cable television franchise are collected by the Department of Revenue under the Telecommunication Simplification Tax at a rate of 5.32% and redistributed to each municipality. Under Florida Statute, cities can levy a maximum of 10% for each utility. City of Dania Beach currently levies utility taxes on water, gas, electricity and telephone. The total anticipated franchise and utility taxes for FY 2007 is \$5,913,982.

REVENUE SOURCES

Licenses and Permits

Licenses and Permits are projected to be \$1,595,000 in FY 2007. This revenue is generated from the issuance of occupational licenses within the City and insurance companies who issue insurance policies to residents or business within the City boundaries. Building permit categories include: electrical, plumbing, structural, mechanical, plan review and pre-occupancy inspections. This category also includes Solid waste permits for commercial haulers.

Intergovernmental Revenue

The City receives revenue from the State of Florida and Broward County. The State distributes Half-Cent Sales Tax, Mobile Home License and State Revenue Sharing. Population of the city is one of the basis factors in the calculation of the distribution of these funds. Also included in this revenue is the local option gas tax. Revenue projected in this category for FY 2007 is \$3,176,515.

Charges for Services

This category includes all fees generated from services provided by the City. This includes recreation fees, garbage services, EMS transport fees, lien inquiry, etc. A projected amount of \$3,297,856 will be generated in FY 2007.

Fines & Forfeitures

\$473,600 is projected to be generated from Court fines and other citations of violating City's code. These include parking violations, code enforcement and vehicle impoundments issued by the City.

Other Revenues

Any revenues that the City receives not identified in the above categories are included in this category. This includes interest earnings, rental of city properties, loan proceeds, re-appropriation of reserves, interfund transfers etc. \$2,351,414 is derived in this category.

FY 2007 General Fund Projected Revenue

Account No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-0000-311.01-00	Current Ad Valorem	12,079,328	13,244,011	15,687,196	17,959,733	14.49%
001-0000-311.01-01	Debt Svc. Ad Valorem	0	0	433,218	439,808	1.52%
001-0000-311.02-00	Discount Ad Valorem	-425,080	-457,276	-784,359	-897,985	14.49%
001-0000-311.02-01	Discount Debt Svc. Ad Val	0	0	-21,661	-19,709	-9.01%
001-0000-311.03-00	Delinquent Tax	29,292	47,294	35,000	32,805	-6.27%
001-0000-311.03-01	Del. Tax Debt Svc.	0	0	0	0	0.00%
001-0000-312.41-00	First Option Gas Tax	317,584	318,661	312,000	309,000	-0.96%
001-0000-312.42-01	Add'l 3 cents gas tax	169,578	203,300	198,000	201,600	1.82%
001-0000-312.42-02	5th cents gas tax	82,044	82,680	82,000	80,150	-2.26%
001-0000-313.10-00	Electricity Franchise	1,765,506	1,872,196	1,846,000	1,880,000	1.84%
001-0000-313.40-00	Gas Franchise	25,138	29,236	30,000	39,600	32.00%
001-0000-314.10-00	Electricity Utility Tax	1,960,890	2,061,362	2,047,000	2,068,000	1.03%
001-0000-314.30-00	Water Utility Tax	423,129	427,034	388,000	466,440	20.22%
001-0000-314.70-00	Gas Utility Tax	24,580	27,197	26,400	27,600	4.55%
001-0000-314.80-00	Propane Gas Utility Tax	17,378	17,840	18,000	19,200	6.67%
001-0000-315.00-00	Telecommunication Tax	1,242,619	1,479,004	1,314,000	1,413,142	7.55%
** TAXES		17,711,986	19,352,539	21,610,794	24,019,384	11.15%
001-0000-321.01-00	Occupational Licenses	462,984	458,920	460,000	440,000	-4.35%
001-0000-322.01-00	Building Permits	808,894	680,738	750,000	835,000	11.33%
001-0000-329.01-01	Other Building & Zoning	111,338	97,089	90,000	100,000	11.11%
001-0000-329.01-02	Variances & Appeals Fees	28,042	25,623	25,000	20,000	-20.00%
001-0000-329.01-03	Plans reviews	39,737	12,583	82,000	70,000	-14.63%
001-0000-329.02-01	Utility Permit Fee	35	33,028	30,000	20,000	-33.33%
001-0000-329.02-03	Solid Waste Permit Fees	115,482	120,880	135,000	110,000	-18.52%
** LICENSES & PERMITS		1,566,512	1,428,861	1,572,000	1,595,000	1.46%
001-0000-331.10-01	FEMA Reim. - Federal	0	344,065	0	0	-100.00%
001-0000-334.10-01	FEMA Reim. - State		51,998	0	0	-100.00%
001-0000-335.12-00	State Revenue Sharing	494,515	659,394	733,365	772,380	5.32%
001-0000-335.14-00	Mobile Home Licenses	5,829	5,393	5,500	5,300	-3.64%
001-0000-335.15-00	Alcoholic Beverage Lic.	19,054	21,023	19,000	20,000	5.26%
001-0000-335.18-00	Half Cents Sales Tax	1,586,998	1,655,649	1,623,865	1,743,045	7.34%
001-0000-335.20-00	Firefighter's Supplement	11,560	12,860	12,560	11,640	-7.32%
001-0000-335.49-00	Motor Fuel Tax Rebate	6,334	6,003	5,400	6,400	18.52%
001-0000-338.01-00	County Occupational Lic	29,127	23,438	26,000	27,000	3.85%
** INTERGOVERNMENTAL REVENUE		2,153,417	2,779,823	2,425,690	2,585,765	6.60%

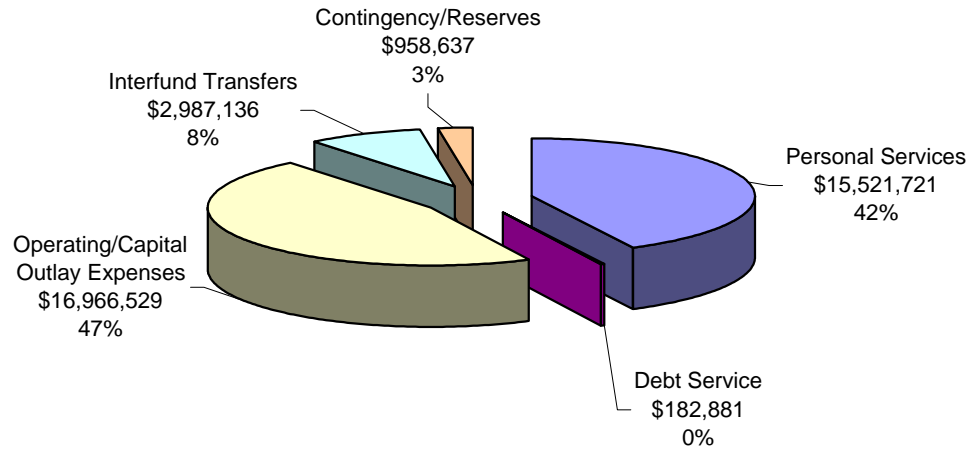
FY 2007 General Fund Projected Revenue

Account No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-0000-341.90-01	Lien Inquiry Fee	52,450	64,530	56,400	36,000	-36.17%
001-0000-342.20-01	False Alarms Response	16,575	18,800	18,000	18,000	0.00%
001-0000-342.20-02	Fire Inspection Fees	106,438	93,762	162,000	180,000	11.11%
001-0000-342.20-03	Fire Special Detail Svc.	104,376	67,937	78,000	85,000	8.97%
001-0000-342.20-04	Hazmat Permits	11,525	12,225	12,500	12,000	-4.00%
001-0000-342.60-01	Transport Fees	643,485	684,592	700,000	748,160	6.88%
001-0000-343.40-01	Garbage	933,092	956,416	937,482	985,671	5.14%
001-0000-343.40-02	Garbage - Griffin	698,202	686,300	689,220	690,162	0.14%
001-0000-343.40-03	Recycling Revenues	29,256	42,092	39,000	33,000	-15.38%
001-0000-343.40-04	Trash Pick-up	7,546	18,759	20,000	18,000	-10.00%
001-0000-343.80-01	Grave Open & Close	28,175	28,575	22,000	28,000	27.27%
001-0000-343.80-02	Install Cemetery Markers	2,325	2,100	2,000	1,700	-15.00%
001-0000-343.90-03	Lot Clearing & Mowing	28,697	30,536	34,000	30,000	-11.76%
001-0000-343.90-04	Sidewalk 50/50	965	22,865	24,000	22,000	-8.33%
001-0000-344.50-01	Parking Fees	303,322	302,790	241,920	280,000	15.74%
001-0000-347.20-01	Recreation Fees	7,805	8,823	18,800	29,480	56.81%
001-0000-347.20-03	Summer Program	14,791	7,895	46,000	34,500	-25.00%
001-0000-347.20-04	I.T. Parker Rentals	40,285	39,349	40,000	52,000	30.00%
001-0000-347.20-05	Special Events	1,172	2,320	1,000	1,725	72.50%
001-0000-347.20-06	PJ Meli Aquatic Center	7,282	17,436	8,940	12,458	39.35%
** CHARGES FOR SERVICES		3,037,764	3,108,102	3,151,262	3,297,856	4.65%
001-0000-351.01-01	Judgements & Fines	191,838	131,270	153,600	153,600	0.00%
001-0000-354.01-01	Parking Violations	51,940	44,527	50,000	45,000	-10.00%
001-0000-354.01-02	Code Violations	356,432	227,547	233,000	275,000	18.03%
** FINES AND FORFEITURES		600,210	403,344	436,600	473,600	8.47%
001-0000-361.10-01	Operating Interests	197,272	492,109	389,295	820,000	110.64%
001-0000-361.10-02	Fire Reserve Interests	3,655	11,356	10,000	27,000	170.00%
001-0000-361.10-03	Cemetery Interests	6,183	16,208	13,000	28,000	115.38%
001-0000-362.01-01	Harbour Towne Lease	141,778	323,871	270,280	281,080	4.00%
001-0000-362.01-02	Pier Lease	59,661	44,560	0	103,500	100.00%
001-0000-362.01-03	Seatech Lease	30,611	30,611	34,740	34,712	-0.08%
001-0000-362.01-04	Beach Grill	26,100	28,244	29,464	30,556	3.71%
001-0000-362.02-01	Bus Shelter	11,000	11,000	11,000	17,938	63.07%
001-0000-362.02-02	Sprint PC Tower	25,244	28,106	27,560	29,359	6.53%
001-0000-363.01-01	Fire Assessments	2,155,526	2,163,254	2,133,688	2,133,688	0.00%
001-0000-363.01-02	Fire Assessment Res	124,213	160,740	156,559	160,197	2.32%
001-0000-363.22-01	Police Impact Fees	59,066	24,419	0	0	-100.00%
001-0000-363.22-02	Fire Impact Fees	103,166	49,358	0	0	-100.00%

FY 2007 General Fund Projected Revenue

Account No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-0000-363.27-01	Recreation Impact Fees	109,904	223,389	82,324	0	-100.00%
001-0000-363.29-01	Administrative Impact Fees	0	0	0	0	-100.00%
001-0000-364.01-01	Cemetery Plots - Eastside	10,166	8,110	6,000	9,000	50.00%
001-0000-364.01-02	Cemetery Plots - Westside	10,017	13,159	8,000	9,000	12.50%
001-0000-365.01-01	Sale of Surplus Property	4,500	8,088	0	0	0.00%
001-0000-365.01-02	Sale of Surplus Land	14,013	0	0	0	0.00%
001-0000-366.01-01	Health Ins. from Retiree	110,340	113,563	106,060	115,450	8.85%
001-0000-369.01-01	Mis. Revenues	162,376	223,497	147,798	145,050	-1.86%
001-0000-369.02-01	Insurance Reimbursements	32,911	33,588	50,849	52,000	2.26%
001-0000-369.02-02	BSO Pension Reim	4,940	3,207	3,600	0	-100.00%
001-0000-369.02-03	BSO Utilities	14,635	17,834	13,200	19,200	45.45%
001-0000-369.30-01	Mis. Settlements	2,280,000	0	0	0	0.00%
** MISCELLANEOUS REVENUES		5,697,277	4,028,271	3,493,417	4,015,730	14.95%
001-0000-381.01-04	Transf from Water	224,373	235,038	244,440	254,217	4.00%
001-0000-381.01-05	Transf from Sewer	185,413	207,264	215,555	224,177	4.00%
001-0000-384.00-00	Debt Proceeds	57,390	0	0	0	0.00%
001-0000-389.90-01	Appropriated Fund Balance	0	0	406,897	0	-100.00%
001-0000-389.90-03	Appro. Rec. Impact Fees	0	0	507,000	97,000	-80.87%
001-0000-389.90-04	Appro. 3 cents gas tax	0	0	66,562	0	-100.00%
001-0000-389.90-05	Appro. Fire Reserve	0	0	150,000	0	-100.00%
001-0000-389.90-06	Appro. Police Impact Fee	0	0	33,639	54,175	61.05%
** OTHER SOURCES		467,176	442,302	1,624,093	629,569	-61.24%
TOTAL GENERAL FUND		31,234,342	31,543,242	34,313,856	36,616,904	6.71%

Where Does the Money Go?



Total Budget: \$36,616,904

General Fund Line Item Summary

Acct No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
11-10	Executive	92,330	99,836	103,030	106,593	3%
12-10	Regular	6,152,464	6,495,294	7,477,612	8,109,356	8%
12-11	Salary in lieu of pension	0	412	42,896	45,479	6%
13-10	Part-time	269,956	378,616	268,327	323,381	21%
14-10	Overtime	286,503	263,366	285,100	276,280	-3%
15-10	Longevity Pay	292,015	319,770	234,470	225,292	-4%
15-20	State Incentive	11,660	12,891	15,602	16,070	3%
15-30	Extra Fire Duties	94,710	62,212	69,000	90,000	30%
15-40	Accrued Leave Buyback	206,509	163,837	175,000	178,500	2%
21-10	FICA Taxes	502,047	518,906	598,335	638,339	7%
21-20	Medicare Taxes	123,924	128,958	145,453	154,589	6%
22-10	Retirement Contributions	1,647,031	2,033,221	2,506,619	2,813,667	12%
23-10	Life & Health Insurance	1,556,070	1,965,834	2,183,934	2,147,446	-2%
24-10	Workers' Compensation	411,626	382,995	425,874	381,729	-10%
25-10	Unemployment Comp.	7,941	1,960	15,000	15,000	0%
Total Personal Services		11,654,786	12,828,108	14,546,252	15,521,721	7%
31-10	Professional Services	7,419,709	7,963,811	9,505,267	10,119,682	6%
31-20	Other Legal Services	84,826	121,069	145,000	150,000	3%
31-30	Consultant Engineers	15,113	16,482	30,000	213,500	612%
31-40	Code/Lien Legal	150,673	159,632	150,000	150,000	0%
31-50	Airport Consultant Legal	80,622	74,899	192,000	100,000	-48%
31-60	Community Bus Svc.	118,368	126,438	129,000	129,000	0%
31-70	Pre-Emp Physical & Check	12,474	7,700	5,950	6,810	14%
32-10	Accounting & Auditing	42,853	38,428	43,600	45,360	4%
34-10	Contractual Services	1,855,009	1,828,091	2,337,519	2,255,813	-3%
40-10	Training & Per Diem	30,860	39,363	78,265	88,325	13%
40-20	Edu Reim & Certification	26,596	20,890	37,764	43,156	14%
40-30	Expense Account	76,696	76,688	86,650	81,900	-5%
41-10	Telephone	79,888	76,169	80,249	78,965	-2%
41-20	Postage	29,675	26,186	32,600	32,400	-1%
43-10	Water	45,474	49,701	84,152	121,202	44%
43-20	Electricity	309,781	394,075	411,660	468,406	14%
43-30	Natural Gas	1,560	1,926	1,680	1,940	15%
44-10	Equipment Rentals	32,853	31,394	29,647	29,560	0%
44-20	Trailer Rentals	10,305	5,835	28,700	14,050	-51%
44-30	Misc. Rentals	100,416	99,065	110,697	107,788	-3%

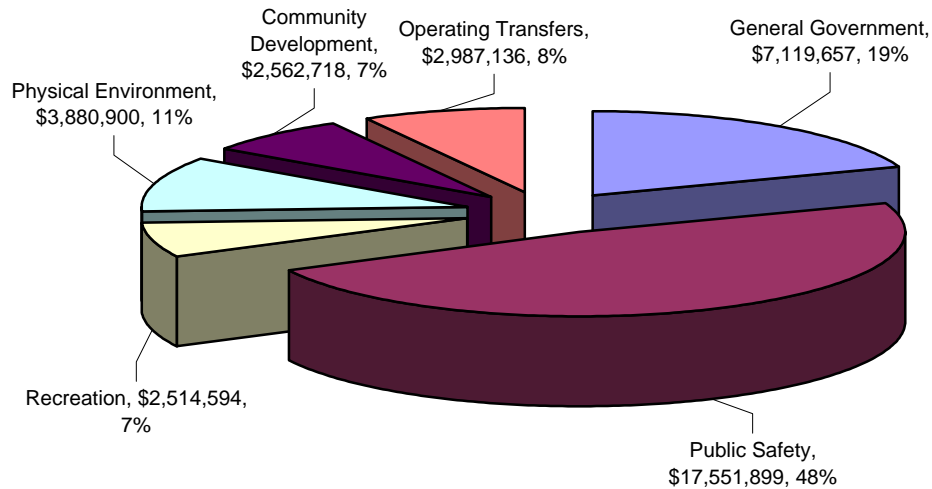
General Fund Line Item Summary

Acct No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
45-10	Insurance Coverage	510,366	482,371	500,000	667,414	33%
45-20	Judgements & Settlements	2,825	350	20,000	20,000	0%
46-10	Equipment Maintenance	55,129	48,002	74,105	80,085	8%
46-20	Communication Equip Mtn.	10,125	1,669	6,500	5,500	-15%
46-30	Vehicles Maintenance	133,692	80,325	101,350	100,170	-1%
46-40	Building Maintenance	67,001	40,643	46,758	37,365	-20%
46-50	Grounds Maintenance	227,802	220,132	251,228	264,493	5%
46-60	Streets Maintenance	124,649	271,079	324,250	341,100	5%
47-10	Printing & Binding	15,226	25,026	43,327	31,170	-28%
48-10	Promotional Activities	49,102	79,971	36,540	50,140	37%
48-11	Airport Related Promotion	36,007	0	50,000	50,000	0%
48-12	Centennial Celebration	68,681	29,952	0	0	0%
49-10	Other Current Charges	6,886	11,041	12,330	10,890	-12%
49-20	Legal & Display Advertise	40,007	30,618	42,456	40,800	-4%
49-30	Permits & Licenses Fees	28,000	34,813	41,369	43,095	4%
49-40	Election Expenses	0	52,066	0	109,000	100%
51-10	Office Supplies	41,081	43,334	51,005	47,860	-6%
52-10	Gasoline	81,950	94,300	115,479	155,407	35%
52-20	Misc. Supplies	96,458	109,489	119,041	109,945	-8%
52-30	Computer Software	13,263	25,560	35,797	20,616	-42%
52-40	Chemical Supplies	17,820	16,198	21,500	22,000	2%
52-50	Uniforms	24,352	28,587	36,939	59,399	61%
52-60	Building Supplies	33,243	24,552	30,410	26,760	-12%
52-70	Medical Supplies	50,936	61,194	60,300	54,400	-10%
52-90	Hurricane Expenses	132,038	391,084	433,898	150,000	-65%
53-10	Road Materials & Supplies	6,365	7,092	8,000	7,500	-6%
54-10	Books, Subscriptions	6,609	7,852	13,833	10,243	-26%
54-20	Memberships	18,007	17,519	21,350	22,006	3%
Total Operating Expenses		12,421,371	13,392,661	16,018,165	16,775,215	5%
62-10	Buildings	9,975	16,897	0	17,500	100%
63-10	Improv. Other Than Bldg.	92,635	0	35,550	0	-100%
64-10	Computer	49,344	48,980	58,840	60,151	2%
64-20	Vehicles	22,803	26,721	0	0	0%
64-30	Machines & Equipment	44,774	41,039	148,206	89,725	-39%
64-50	Office Furniture	3,396	0	7,000	6,000	-14%
Total Capital Outlay		222,927	133,637	249,596	173,376	-31%

General Fund Line Item Summary

Acct No.	Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
71-10	Principal	519,241	420,574	357,294	144,361	-60%
72-10	Interest	87,445	55,180	51,469	38,520	-25%
Total Debt Service		606,686	475,754	408,763	182,881	-55%
82-10	Aids to Private Org.	15,000	10,000	31,000	17,938	-42%
91-20	Transfer to Grant	0	0	153,750	150,000	-2%
91-30	Transfers to CIP	984,357	1,273,019	1,971,290	2,206,598	12%
91-40	Transfers to Water	105,000	348,820	0	0	0%
91-50	Transfers to Sewer	105,000	348,820	0	0	0%
91-80	Transfer to Debt Service	212,016	212,025	623,582	630,538	1%
99-10	Contingency	0	0	63,248	596,840	844%
99-20	Reserve for Fire Rescue	0	0	55,393	187,197	238%
99-30	Reserve For Comp Plan	0	0	148,000	124,600	-16%
99-80	Reserve for CRA	0	0	0	50,000	100%
Total Non-Operating Expenses		1,421,373	2,192,684	3,046,263	3,963,711	30%
TOTAL BUDGET		26,327,143	29,022,844	34,269,039	36,616,904	7%

Expenditures by Functions



Total Budget: \$36,616,904

General Government includes: Mayor and Commission, Office of the City Manager, Code Compliance Division, City Attorney, Office of the City Clerk, Department of Human Resources & Risk Management, Department of Finance, and Information Services.

Public Safety includes: Police & Fire Rescue Services

Community Development includes: Building and Community Development

Physical Environment includes: Public Services Administration, Construction & Maintenance, Cemetery, Parks Maintenance, Streets, Fleet Management and Solid Waste

General Fund Expenditures Summary by Departments/Divisions

Account Description	FY 2004 Actuals	FY 2005 Actuals	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
Mayor and Commission	193,661	256,502	310,603	330,008	6%
City Manager Office	372,983	426,469	443,481	495,041	12%
Information Services	434,767	373,800	392,230	383,653	-2%
Code Compliance*	0	0	0	730,304	100%
Human Resources	325,143	367,149	459,615	494,477	8%
City Attorney	615,412	651,496	796,075	712,980	-10%
Community Development*	1,021,762	1,096,800	1,746,753	1,254,210	-28%
Building	718,044	673,932	931,128	1,308,508	41%
City Clerk	220,065	274,693	297,065	394,258	33%
Finance	487,660	574,619	642,681	761,220	18%
General Admin	3,128,535	4,313,491	5,399,407	5,699,926	6%
Cemetery	70,123	73,984	109,991	104,926	-5%
Police	6,542,344	7,033,800	8,203,346	8,665,687	6%
Fire Rescue	7,010,923	7,447,038	8,294,288	8,886,212	7%
Solid Waste Division	1,596,895	1,587,541	1,607,900	1,662,324	3%
Public Services Admin,	172,349	181,818	199,916	198,206	-1%
Construction & Mtn. Div	227,590	244,418	267,751	271,721	1%
Fleet Management	95,481	103,352	112,854	112,033	-1%
Parks Maintenance	292,289	322,373	352,080	333,369	-5%
Streets	1,127,488	1,284,323	1,535,117	1,636,616	7%
Recreation Administration	643,407	728,190	734,657	666,853	-9%
Beach	621,332	586,369	740,583	684,834	-8%
C.W. Thomas Park	74,675	40,160	54,002	75,348	40%
I.T. Parker Center	55,770	77,247	66,686	82,905	24%
Frost Park	36,099	51,559	119,744	186,219	56%
PJ Meli Aquatic Center	161,846	189,609	304,664	258,423	-15%
PJ Meli Park	23,367	17,590	31,660	111,881	253%
Summer Program	57,133	44,522	114,762	114,762	0%
Sub-Total	26,327,143	29,022,844	34,269,039	36,616,904	7%

*Code Compliance established its own division in FY 2007, no longer within Community Development Dept.

**Mayor
&
Commission**

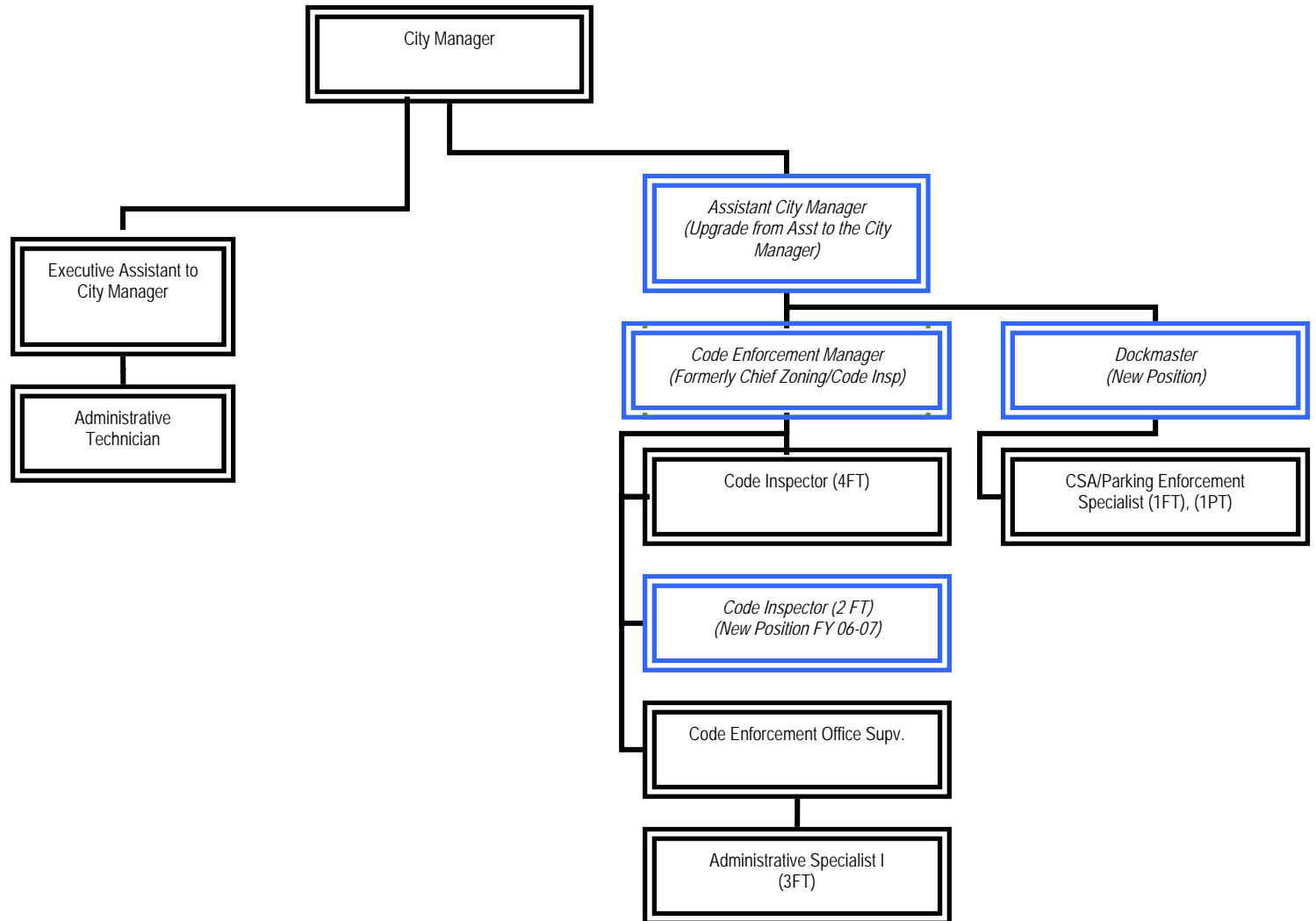
Mayor and Commission

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1100-511.11-10	Executive	92,330	99,836	103,030	106,593	3%
001-1100-511.21-10	FICA Taxes	9,167	8,815	9,048	9,076	0%
001-1100-511.21-20	Medicare Taxes	2,144	2,062	2,116	2,123	0%
001-1100-511.22-10	Retirement Contributions	18,899	24,073	26,528	21,115	-20%
001-1100-511.23-10	Life & Health Insurance	28,155	31,760	23,802	19,963	-16%
001-1100-511.24-10	Worker's Compensation	365	350	409	338	-17%
PERSONAL SERVICES		151,060	166,896	164,933	159,208	-3%
001-1100-511.31-10	Professional Services	0	45,880	100,000	68,000	-32%
001-1100-511.40-10	Training & Per Diem	5,947	7,129	10,000	10,000	0%
001-1100-511.40-30	Expense Account	30,000	30,000	30,000	30,000	0%
001-1100-511.41-10	Telephone	1,148	817	360	360	0%
001-1100-511.44-20	Trailer Rentals	1,860	1,785	1,920	0	-100%
001-1100-511.47-10	Printing & Binding	60	75	240	240	0%
001-1100-511.48-10	Promotional Activities	1,380	2,125	1,500	10,000	567%
001-1100-511.51-10	Office Supplies	1,378	1,138	1000	750	-25%
001-1100-511.52-20	Misc. Supplies	828	657	650	950	46%
001-1100-511.54-20	Memberships	0	0	0	500	100%
OPERATING EXPENSES		42,601	89,606	145,670	120,800	-17%
001-1100-511.99-80	Reserve for CRA	0	0	0	50,000	100%
OTHER USES		0	0	0	50,000	100%
TOTALS		193,661	256,502	310,603	330,008	6%

Major Variance or Highlights of the Department		
Category/Line Item	Amount	Explanation
.22-10 Retirement	(5,413)	One Commissioner has opted out of the Pension Plan
.48-10 Promotional	8,500	Expenses incurred due to CRA, hosting Florida League of Cities events, special celebrations, sister city visits and new sister city relationships.
.99-80 Reserve for CRA	50,000	As requested by the Commission

City Manager

CITY OF DANIA BEACH
OFFICE OF THE CITY MANAGER
2006-2007



During the mid-year review, job titles and job descriptions may be revised or retitled and personnel compensation changes are anticipated, such as those related to promotion.

Office of the City Manager

Services, Functions and Activities:

The City Manager, as Chief Administrative Official of the City, provides the primary source of leadership to the administration and staff, directs the operation of all municipal functions, and is responsible for the supervision and efficient operation of City Departments. Working closely with the Department Directors, the City Manager coordinates the provision of services to the residents, assumes responsibility for asserting a leadership role in the community, and strives to improve intergovernmental relationships. The City Manager assists the City Commission in developing policy proposals and program alternatives, establishing the long range goals and objectives of the City, and determining revenue saving options.

Under the City Manager's direction, this department also:

- Researches available grant opportunities for the City of Dania Beach
- Works in conjunction with City personnel to prepare and write grant applications
- Follows through on the grant process to award, execution of agreement, project completion and close-out documentation
- Manages Special Projects within the City of Dania Beach, i.e. the CRA, Street Beautification Program, Neighborhood Revitalization Programs, Economic Development and Expanding the City's tax base

FY 2006 Accomplishments:

- Return of the SeaTech Marina to the City
- Formalized with the County the Capital Redevelopment Plan and established a \$6.2 million loan to grant agreement.
- Successfully implemented a 50/50 sidewalk repair program to fix broken sidewalks throughout the City.
- Transitioned to a more cost effective health plan for all employees projected to result in a 46% reduction in health care expenses.
- Successfully negotiated and implemented the FRS pension system for all future general employees hire.
- Completed the construction of the Pier Restaurant on time and on budget.
- Renewed the partnership with Turn Around Dania, Inc., BSO, Broward County School Board and McDonald's for the TIME 4Kids program. .
- Applied and received approval from the Children's Services Council Summer Camp grant for the P.O.W.E.R. Summer Camp Program.
- Completed enhancements to the City of Dania Beach website. Positive feedback continues from citizens and visitors, with updated information installed on a continuous basis.

- Added a Hurricane Preparedness Guide to the web site. This was a joint effort by Information Services and the Fire Department.
- Continued Street Beautification Program which offers trees to residents to be planted in the swale area.
- Completed design of major water looping project, Phase I, water mains from Water Plant to intersection of Dania Beach Blvd., and US-1.
- Completed design of the sanitary sewer force main, replacement of 14” with new 16” on Dania Beach Blvd., between SE 2nd and SE 3rd Avenue.
- Resolved street lighting on/off flickering problem on US-1.
- Completed engineering design for new traffic signal at SE 5th Avenue and Dania Beach Boulevard.
- Completed a “Gold Standard” for agency review by I.S.O. with the result placing Dania Beach Fire Rescue as TOP 7% nationally for fire suppressing activities.
- The “Special Magistrate” code enforcement system is now operational and the process has been streamlined.
- Destroyed 158.1 cubic feet of documents that surpassed their retention schedule and brought City into State compliance for records retention.
- Continued to improve the financial conditions of the City. All funds are experience a positive fund balance or retained earnings.
- An Enterprise Zone has been established.

Issues:

- Encourage economic development and redevelopment in an effort to accelerate the expansion of the City's existing tax base.
- Promote homeownership development as opposed to rentals.
- Strengthen financial disciplines and maintain adequate contingency funds in future budgets.
- Continue to improve our fund balance.
- Continue to modernize information technology systems.
- Continue to establish policies and procedures citywide.
- Continue improving customer service in all City Departments.
- To bring necessary improvements to the Public Services Facility and to the water treatment plant, water distribution system, wastewater collection system.
- To begin renovation of the C.W. Thomas and P.J. Meli Park Recreation Centers.
- To protect the residents from the impacts that the City will face with the introduction of slot machines at Dania Jai Alai.
- To expand City Hall in order to bring the building into compliance and adequately deliver services in the City's 2nd Century.
- Streamline City government functions.
- Change the entitlement culture.
- Improve employee productivity.
- To provide more cost effective delivery of City services.
- Pursue public/private partnerships to deliver cost effective government services.
- Work closely with State and County agencies and other cities to represent and address the City's diverse needs.

- Improve communication amongst the City's governing body, the community and the City Administration in an effort to achieve mutually beneficial results and positive outcomes.
- Continue to aggressively pursue grant opportunities.

FY 2007 Key Objectives:

- Improve on the delivery of cost efficient services.
- Present the annual budget to the Commission.
- Restructure the City Manager's Office and the Code Enforcement Division.
- Expand the City's tax base through redevelopment and economic development.
- Remain vigilant and engaged in airport expansion issues.
- Be actively engaged in casino/gaming related issues include the adequate protection of nearby Frost Park and surrounding communities.
- Attract quality projects that fit the Commission's vision for the City of Dania Beach.

Performance Measures:

	FY 2005 Actual	FY 2006 Projection	FY 2007 Goals
Each Department meets or exceeds their performance measures	N/A	N/A	90%

Personnel Summary

Position	Full Time	Part Time	Salaries
City Manager	1		\$140,309
Assistant City Manager	1		\$ 95,140
Executive Assistant to the City Manager	1		\$ 40,451
Administrative Technician	1		\$ 30,286
CSA/Parking Enforcement Specialist	<u>1</u>	<u>0.54</u>	\$ 48,594
Total	5	0.54	

Full-time equivalency for part-time positions

Salaries include COLA and merit for FY 2007 where applicable.

Office of the City Manager

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1201-512.12-10	Regular	215,520	241,904	261,128	335,490	28%
001-1201-512.13-10	Part-time Salaries	0	0	0	19,290	100%
001-1201-512.14-10	Overtime	143	74	200	88	-56%
001-1201-512.15-40	Accrued Leave Buyback	0	0	2,000	0	-100%
001-1201-512.21-10	FICA Taxes	14,113	15,132	16,736	20,500	22%
001-1201-512.21-20	Medicare Taxes	3,815	4,044	4,708	5,787	23%
001-1201-512.22-10	Retirement Contributions	59,412	75,621	85,704	93,524	9%
001-1201-512.23-10	Life & Health Insurance	40,093	35,011	37,811	63,316	67%
001-1201-512.24-10	Workers' Compensation	1,048	814	1,014	859	-15%
PERSONAL SERVICES		334,144	372,600	409,301	538,854	32%
001-1201-512.31-10	Professional Services	5,213	0	0	0	0%
001-1201-512.40-10	Training & Per Diem	5,832	8,600	12,100	13,600	12%
001-1201-512.40-30	Expense Account	14,503	14,455	14,400	14,400	0%
001-1201-512.41-10	Telephone	1,162	1,762	1,605	1,605	0%
001-1201-512.46-10	Equipment Maintenance	0	0	0	11,000	100%
001-1201-512.46-30	Vehicles Maintenance	513	2,402	500	1,320	164%
001-1201-512.51-10	Office Supplies	478	2,572	1,500	1,500	0%
001-1201-512.52-10	Gasoline	1,694	1,838	2,315	5,999	159%
001-1201-512.52-20	Misc. Supplies	114	122	200	1,650	725%
001-1201-512.52-50	Uniforms	0	0	0	300	100%
001-1201-512.54-10	Books, Subscriptions	0	0	200	0	-100%
001-1201-512.54-20	Memberships	1,079	1,148	1,360	1,360	0%
OPERATING EXPENSES		30,588	32,899	34,180	52,734	54%
001-1201-512.64-20	Vehicles	0	18,907	0	0	0%
CAPITAL OUTLAY		0	18,907	0	0	0%
001-1201-512.71-10	Principal	8,041	2,048	0	0	0%
001-1201-512.72-10	Interest	210	15	0	0	0%
DEBT SERVICE		8,251	2,063	0	0	0%
TOTALS		372,983	426,469	443,481	591,588	33%

Office of the City Manager

Major Variance or Highlights of the Department		
Category/Line Item	Amount	Explanation
.12-10 Regular Sal.	74,362	Parking enforcement transferred from Recreation to City Manager, CSA salary, and upgrade of Asst. to the City Manager to Asst. City Manager Position
.23-10 Insurance	25,505	Vacant position. Budgeted for family coverage instead of single coverage; plus CSA position
.46-10 Equip. Maint	11,000	Parts for parking meters repairs
.52-10 Gasoline	3,684	CSA vehicle usage
.52-20 Mis Supplies	1,450	Supplies for parking meters, such as papers etc.



CITY OF DANIA BEACH

FY 2007

Program Modification Request Form

Request

Upgrade from Assistant to the City Manager to Assistant City Manager

Department Information

Department: 1201 City Manager Administration

Priority

1

Fund 1: General % 100

Fund 2: %

Fund 3: %

Total Impact

\$30,843

Justification (Expected Outcome)

The City is faced with many challenges for the upcoming years, from economic development issues to issues that may arise from the slot machines operation, and the large number of capital improvement projects, redevelopment, county and state governments interaction, grants and much more . An Assistant City Manager will assist the City Manager in tackling and achieving those tasks in a timely manner and in addition carry administrative duties to provide daily oversight of the City's business operations, supervise departments as assigned and work with the City Commission and business and community groups.

Alternatives/Adverse impact if not funded:

Personnel:

Description of Personnel Requests: _____

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$20,774	\$1,288	\$301	\$5,900		\$80	\$28,343

Expenditure:

Line Item	Description of Request	Cost
4010 Training	Conference	\$2,500

Revenue:

Total: \$2,500

Line Item	Description of Funding	Amount

Total: \$0

FUNDED

**Code
Compliance
Division**

Code Compliance Division

Services, Functions and Activities:

This division is responsible for the enforcement of City’s codes relating to zoning violations (i.e. conducting business use in a residential area), public nuisances (i.e. junk, trash, debris on private property), junked and abandoned vehicles (cars, truck, boats, etc.), and minimum property standards for residential dwellings (paint, landscaping, etc.).

Accomplishments (July 1, 2005 – July 1, 2006):

- Restructuring of Code Enforcement.
- Code Enforcement received over 1,000 complaints and issued over 2,300 violation letters, courtesy notices, abandoned vehicle letters, red tags, etc.

FY 2007 Key Objectives:

Continue with operational changes, including IT improvements, preparation of procedures manual, application of “solution-based” training, unlicensed duplex enforcement, and adult entertainment enforcement. Reduce inspector zone size.

Performance Measures:	FY 2005 Actual	FY 2006 Projection	FY 2007 Goals
Operations			
Each Inspector to produce an average of 20 code related activities per day	75%	94%	96%
Response Times			
➤ Safety Complaints (1 to 2 hours)	90%	95%	97%
➤ Non Life Safety complaints (24-48 hours)	90%	95%	96%
➤ Non Life Safety referrals from other departments (24-48 hours)	89%	94%	96%
➤ Violations entered into HTE database for monitoring, tracking and scheduling within 24 hours of identification	85%	95%	96%

Personnel Summary

Position	Full Time	Part Time	Salaries
Administrative Specialist I	3		\$ 86,137
Code Compliance Office Supervisor	1		\$ 42,139
Manager, Code Compliance	1		\$ 50,249
Code Inspector	<u>6</u>		\$ 219,507
Total	11		

Salaries include COLA and merit for FY 2007 where applicable.

Office of the City Manager (Code Compliance Division)

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1203-529.12-10	Regular	0	0	0	398,032	100%
001-1203-529.14-10	Overtime	0	0	0	4,400	100%
001-1203-529.15-10	Longevity Pay	0	0	0	0	100%
001-1203-529.15-40	Accrued Leave Buyback	0	0	0	1,000	100%
001-1203-529.21-10	FICA Taxes	0	0	0	26,776	100%
001-1203-529.21-20	Medicare Taxes	0	0	0	6,262	100%
001-1203-529.22-10	Retirement Contributions	0	0	0	88,205	100%
001-1203-529.23-10	Life & Health Insurance	0	0	0	121,304	100%
001-1203-529.24-10	Worker's Compensation	0	0	0	22,384	100%
PERSONAL SERVICES		0	0	0	668,363	100%
001-1203-529.31-10	Professional Services	0	0	0	12,684	100%
001-1203-529.40-20	Edu Reimb & Certification	0	0	0	9,940	100%
001-1203-529.41-10	Telephone	0	0	0	2,450	100%
001-1203-529.46-30	Vehicles Maintenance	0	0	0	1,650	100%
001-1203-529.47-10	Printing & Binding	0	0	0	750	100%
001-1203-529.51-10	Office Supplies	0	0	0	4,500	100%
001-1203-529.52-10	Gasoline	0	0	0	10,732	100%
001-1203-529.52-20	Misc. Supplies	0	0	0	1,620	100%
001-1203-529.52-30	Computer Software	0	0	0	2,880	100%
001-1203-529.52-50	Uniforms	0	0	0	2,275	100%
001-1203-529.54-10	Books, Subscriptions	0	0	0	50	100%
001-1203-529.54-20	Memberships	0	0	0	210	100%
OPERATING EXPENSES		0	0	0	49,741	100%
001-1203-529.64-10	Computer	0	0	0	7,200	100%
001-1203-529.64-20	Vehicles	0	0	0	0	100%
001-1203-529.64-30	Machines & Equipment	0	0	0	0	100%
001-1203-529.64-40	Office Furniture	0	0	0	5,000	100%
CAPITAL OUTLAY		0	0	0	12,200	100%
TOTALS		0	0	0	730,304	100%

Newly established division for FY 2007. Was previously under Community Development Department



CITY OF DANIA BEACH

FY 2007

Program Modification Request Form

Request

Full-Time Code Compliance Inspectors (2)

Department Information

Department: 1203 Code Compliance Division

Priority

2

Fund 1: General % 100

Fund 2: %

Fund 3: %

Total Impact

\$211,456

Justification (Expected Outcome)

At current staffing levels, each Dania Code Officer is responsible for significantly more territory than officers in similarly situated cities (Hollywood, Hallandale, Oakland Park, and Wilton Manors). To provide the same level of service to residents as is provided in these other cities (and to meet City Commission expectations of service), Dania requires at least two additional Code Compliance Officers.

Alternatives/Adverse impact if not funded:

If this position is not funded, Code Compliance Officers will not be able to provide the same level of service as is provided in other similarly situated cities.

Personnel: FRS 2 Full-time Code Enforcement Inspector

Description of Personnel Requests:

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
\$80,000	\$4,960	\$1,160	\$9,280	\$28,902	\$6,934	\$131,236

Expenditure:

Line Item	Description of Request	Cost
5220 Oper. Exp	(grouped) Cell; Uniforms (\$150 shoes; \$175 shirts); Supplies; Desk phone and Data connections	\$3,000
4010 Training	Face Certification Level I & II; Membership fees	\$5,000
5210 Gasoline	Gasoline	\$4,000
6410 Computer	Laptop; Network Access & Card	\$7,220
6420 Vehicles	Vehicle; Vehicle Desk for Laptop	\$56,000
6440 Office Furn.	Workstation Setup	\$5,000

Revenue:

Total: \$80,220

Line Item	Description of Funding	Amount

Total: \$0

FUNDED ONE OFFICER FOR A FULL YEAR AND ONE OFFICER FOR 6 MONTHS



CITY OF DANIA BEACH

FY 2007

Program Modification Request Form

Request

[Click to Gov Code Compliance](#)

Department Information

Department: 1203 Code Compliance Division

Priority

5

Fund 1: General % 100

Fund 2: %

Fund 3: %

Total Impact

\$5,064

Justification (Expected Outcome)

Citizens service program where citizens can determine on-line whether a particular home or business address has been cited by code compliance.

Alternatives/Adverse impact if not funded:

Citizens will continue contact code staff in person, by phone or e-mail to determine if a property has been cited. Code staff will continue to respond by e-mail or phone after checking code status of the address.

Personnel:

Description of Personnel Requests:

Salary	FICA	Medicare	Pension	Insurance	W Comp	Salary Total
	\$0	\$0	\$0			\$0

Expenditure:

Line Item	Description of Request	Cost
5230 Comp software	Click to Gov Startup Fee	\$2,880
3110 Prof. Svc.	Access Fees @ 182 per month	\$2,184

Revenue:

Total: \$5,064

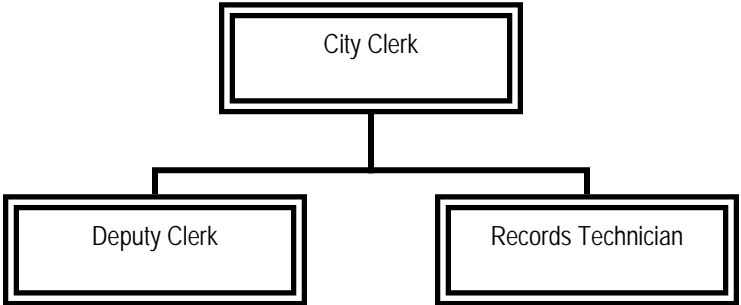
Line Item	Description of Funding	Amount

Total: \$0

FUNDED

City Clerk

CITY OF DANIA BEACH
OFFICE OF THE CITY CLERK
2006-2007



During mid-year review job titles and job descriptions may be revised or retitled and personnel compensation changes are anticipated, such as those related to promotion.

Office of the City Clerk

Services, Functions and Activities:

The Office of the City Clerk's is dedicated to providing quality service to the citizens of Dania Beach, the City Commission and the City Manager. Our office is responsible for maintaining City records, including but not limited to, ordinances, resolution, minutes, contracts and agreements. The office is responsible for the preparation and distribution of the City Commission agenda packet, as well as the transcription of minutes from these meetings. The City Clerk's Office responds to all public records requests in a timely, courteous and professional manner.

Our office maintains an updated list of the City's 14 committee and advisory boards, acting as the liaison between the boards and the City Commission. We advertise vacancies and accept applications, monitor all terms, keep the Commission abreast of all term expirations and prepare all required paperwork for the appointments.

The City Clerk acts as the Supervisor of Elections for the City's Primary and General Election coordinating all functions through the Broward County Supervisor of Elections Office to insure compliance with State Laws. City Elections are held biennially, with Commissioners serving four year terms.

The City Clerk's Department advertises administrative public hearings, special assessments, Requests for Proposals/Requests for Qualifications (RFP/RFQ) and Bid Announcements. Our office is responsible for updating the Code of Ordinances and providing supplements to City staff.

FY 2006 Accomplishments:

- Destroyed 158.1 cubic feet of documents that surpassed their retention schedule.
- Identified stored documents by department, schedule and item numbers, and moved them to new off-site storage location.

Issues:

- Computer files are not organized. Need to develop Standard Operating Procedures (SOP) to facilitate research and/or retrieval.
- Office files are not organized. Need to inventory, organize, index and maintain public records according to State of Florida General Records Schedule for Local Government Agencies. Also need to develop Standard Operating Procedures (SOP).

FY 2007 Key Objectives:

- Objective 1: Develop Standard Operating Procedures (SOP).
- Objective 2: Inventory and organize office and computer files.
- Objective 3: Begin implementation of Records Management Program (Document Imaging).
- Objective 4: Begin outsourcing conversion of microfilm files to computer files.

Performance Measures:

	FY 2005 Actual	FY 2006 Projection	FY 2007 Goals
City-wide compliance to State of Florida General Records Schedule for Local Government Agencies	50%	100%	100%
Update Clerk Index within 2 days of Commission meeting	50%	100%	100%
Transcribe minutes of Commission meeting within 7-10 days	100%	100%	100%
Scan current records into document imaging program		50%	50%

Personnel Summary

Position	Full Time	Part Time	Salaries
City Clerk	1		\$69,952
Deputy City Clerk	1		\$44,157
Records Technician	<u>1</u>		\$23,455
Total	3		

Salaries include COLA and merit for FY 2007 where applicable

Office of the City Clerk

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1600-512.12-10	Regular	96,021	86,771	115,575	137,564	19%
001-1600-512.14-10	Overtime	2,579	82	300	300	0%
001-1600-512.15-10	Longevity Pay	5,793	0	0	0	0%
001-1600-512.15-40	Accrued Leave Buyback	22,761	0	1,000	0	-100%
001-1600-512.21-10	FICA Taxes	9,214	6,583	9,235	9,361	1%
001-1600-512.21-20	Medicare Taxes	2,155	1,539	2,159	2,189	1%
001-1600-512.22-10	Retirement Contributions	24,682	30,838	37,413	26,749	-29%
001-1600-512.23-10	Life & Health Insurance	20,047	42,770	46,192	39,740	-14%
001-1600-512.24-10	Workers' Compensation	500	398	479	435	-9%
PERSONAL SERVICES		183,752	168,981	212,353	216,338	2%
001-1600-512.31-10	Professional Services	13,404	13,409	15,400	13,900	-10%
001-1600-512.34-10	Contractual Services	5,164	1,179	16,500	18,700	13%
001-1600-512.40-10	Training & Per Diem	1,531	546	650	1,250	92%
001-1600-512.40-20	Edu Reim/Re-Certification	0	1,946	2,390	2,516	5%
001-1600-512.40-30	Expense Account	4,774	6,023	6,000	6,000	0%
001-1600-512.41-10	Telephone	344	333	360	360	0%
001-1600-512.44-30	Misc. Rentals	0	0	4,212	5,839	39%
001-1600-512.46-10	Equipment Maintenance	407	3,180	8,500	3,500	-59%
001-1600-512.49-10	County Recording Fee	73	655	2,000	1,000	-50%
001-1600-512.49-20	Legal & Display Advertise	9,301	8,536	12,500	10,000	-20%
001-1600-512.49-40	Election Expenses	0	52,066	0	109,000	100%
001-1600-512.51-10	Office Supplies	732	2,088	1,200	1,200	0%
001-1600-512.52-20	Misc. Supplies	25	115	1,741	500	-71%
001-1600-512.54-20	Memberships	558	542	500	655	31%
OPERATING EXPENSES		36,313	90,618	71,953	174,420	142%
001-1600-512.64-10	Computer	0	5,276	0	0	0%
001-1600-512.64-30	Machines & Equipment	0	9,818	12,759	3,500	-73%
CAPITAL OUTLAY		0	15,094	12,759	3,500	-73%
TOTALS		220,065	274,693	297,065	394,258	33%

Major Variance or Highlights of the Department

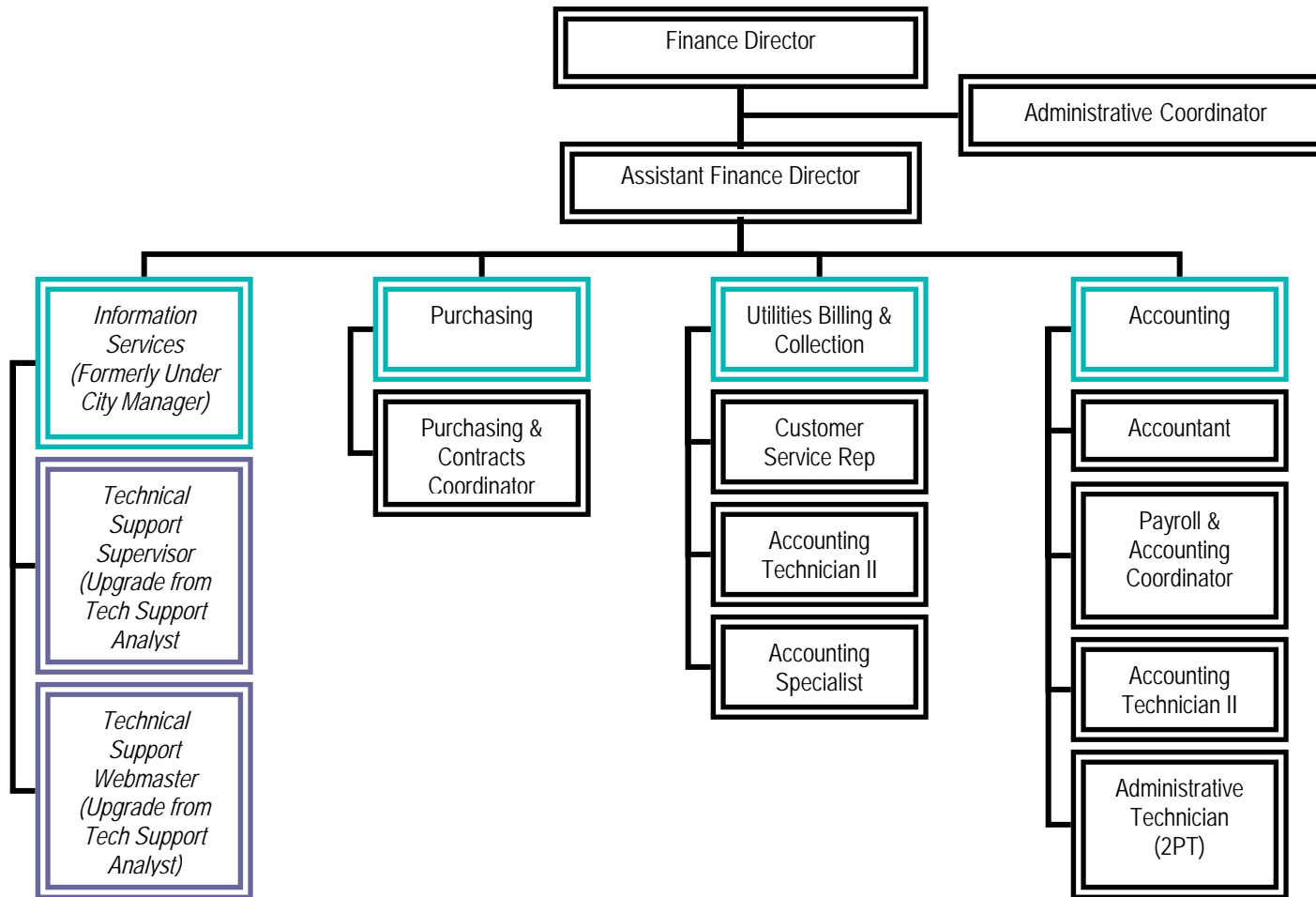
Category/Line Item	Amount	Explanation
.12-10 Salaries	21,989	Market Adjustment of City Clerk, COLA and merit
.22-10 Retirement	(10,664)	City Clerk opted out of City's Pension Plan and participates in FR&S Plan
.34-10 Prof. Svc.	2,200	H.T.E. document imaging system service
.46-10 Equip. Maint	(5,000)	Utilizing H.T.E. imaging application instead of purchasing a document imaging system, thus eliminating maintenance agreement
.49-40 Election Exp	109,000	Election in FY 2007

Office of the City Clerk

Capital Outlay			
Account No.	Account Description	Amount	Project Description
.64-30	Machines & Equipment	\$3,500	USB Bundle Scanner

Finance

**CITY OF DANIA BEACH
DEPARTMENT OF FINANCE
2006-2007**



During mid-year review job titles and job descriptions may be revised or retitled and personnel compensation changes are anticipated, such as those related to promotion.

Department of Finance

Services, Functions and Activities:

The Finance Department is responsible for managing the City's financial resources in the most cost effective and efficient manner. It includes accounting, budgetary, procurement, debt management, and treasury management functions.

Under the accounting functions, the department provides accurate and monthly financial reports to all departments, prepares the Comprehensive Annual Financial Report, payroll processing, accounts payable, accounts receivable billing and collections and fixed assets reporting. The department is also responsible for water and sewer utility billings and collection.

For budgetary functions, the department is responsible for preparing and monitoring the annual operating budget. In April each year a mid-year review is conducted with all departments to address any issues that may arise which requires budget revision. The department is also responsible for the preparation of a five-year Capital Improvement Plan.

As for purchasing function, the department ensures all goods and services are procured in the most competitive methods and adhere to the purchasing policies set forth by the City's Code of Ordinance and management.

Finance is also responsible for investment of city's idle funds to ensure that it is invested in the most liquidable, low risk and maximum rate of return. Internal controls are also established to ensure all city's funds are secured and free of fault. When required, the department is responsible for the debt issuance as approved by City Commission and payment of of debt service.

FY 2006 Accomplishments:

- Implemented electronic procedures for “lot clearing process” utilizing “Form Doc” program. This provides a data base and increased efficiency in handling the violation from the issuance of violation letters, to billing of services, to record of payment or non payment, and placement and release of lien.
- Reconciled Property Appraiser’s records of vacant land with aerial map and identified 58 properties where building existed on the aerial map. Provided information to the Property Appraiser’s Office for correction.
- Implemented internal controls for cash handling process in Frost Park.

- Implemented enrollment and reporting requirements for the Florida Retirement System.
- Provided FEMA with all supporting documents and was able to obtain more than 3 million dollars reimbursement of City's hurricane preparedness expenses, debris clearance and damages caused by Hurricane Wilma.
- The Comprehensive Financial Report issued in FY 2004 continued to receive the award from Government Finance Officer's Association for the Certificate of Excellence in Financial Reporting.
- Issued \$1.4 million promissory note for the expansion of the City Hall building.
- Entered all City fixed assets inventoried by American Appraisals Inc. in the H.T.E. fixed assets applications.
- Re-inventoried all City fixed assets for fiscal year 2006 utilizing the H.T.E. data base.
- Updated the calculation (performed in house) of the water and sewer user fees with the latest capital project costs and projected date of completion.

Issues:

- Develop a debt policy to ensure the City does not over extend its credit capability.
- Review Fees schedules: permit fees and fire inspection fees
- With the assistance of the project manager, develop a cash drawdown schedule for all general obligation projects so idle cash can be invested to the fullest.
- Research credit card or debit card payment for permit fees and utility fees.
- Continue to review all zero consumption utility accounts and with the assistance of Public Services ensure meters are functioning accurately. This process will probably be repeated every six months.
- Implementation of Government Accounting Standard Board Statement 45.

FY 2007 Key Objectives:

- Objective 1: Develop a debt policy
- Objective 2: Cash drawdown schedule for all general obligation projects.
- Objective 3: Implementation of GASB 45.
- Objective 4: Research credit card and debit card payment option for the citizens.

Performance Measures:

	FY 2005 Actual	FY 2006 Projection	FY 2007 Goals
Payment of Accounts Payable within 5 days of due date	94%	97%	99%
Month End Closing by the 12th of each month	30%	50%	80%
Management Comments issued by Auditor	0	0	0
Investment return higher than SBA by 30 basis point	N/A	30%	35%

Personnel Summary

Position	Full Time	Part Time	Salaries
Director of Finance	1		\$ 106,117
Assistant Finance Director	1		\$ 69,741
Purchasing and Contracts Coordinator	1		\$ 61,656
Payroll & Accounting Coordinator	1		\$ 43,594
Accountant	1		\$ 41,770
Administrative Coordinator	1		\$ 56,010
Administrative Technician*		.5	\$ 10,902
Accounting Technician II*	1		\$ 31,879
Accounting Specialist*	1		\$ 36,799
Accounting Technician II	1		\$ 36,127
Administrative Technician**		.5	\$ 10,902
Customer Service Representative**	<u>1</u>	<u>-</u>	\$ 25,209
Total	10	1	

Salaries include COLA and merit for FY 2007 where applicable.

Full Time equivalency for part-time position

*Denotes Water Fund

**Denotes Sewer Fund

Department of Finance

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1701-513.12-10	Regular	266,752	315,809	341,434	415,015	22%
001-1701-513.14-10	Overtime	904	0	500	500	0%
001-1701-513.15-10	Longevity Pay	7,366	12,709	0	0	0%
001-1701-513.15-40	Accrued Leave Buyback	4,512	944	3,000	3,000	0%
001-1701-513.21-10	FICA Taxes	19,454	22,508	23,663	28,223	19%
001-1701-513.21-20	Medicare Taxes	4,721	5,522	5,885	7,024	19%
001-1701-513.22-10	Retirement Contributions	72,291	98,941	112,912	131,426	16%
001-1701-513.23-10	Life & Health Insurance	37,852	50,563	54,609	92,218	69%
001-1701-513.24-10	Workers' Compensation	1,323	1,131	1,369	1,324	-3%
PERSONAL SERVICES		415,175	508,127	543,372	678,730	25%
001-1701-513.31-10	Professional Services	7,177	5,385	13,917	5,950	-57%
001-1701-513.32-10	Accounting & Auditing	42,853	38,428	43,600	45,360	4%
001-1701-513.40-10	Training & Per Diem	905	644	2,680	2,680	0%
001-1701-513.40-20	Edu Reim. & Certification	2,293	1,861	6,300	9,100	44%
001-1701-513.40-30	Expense Account	6,043	6,023	6,000	6,000	0%
001-1701-513.41-10	Telephone	390	356	360	360	0%
001-1701-513.46-10	Equipment Maintenance	0	115	250	400	60%
001-1701-513.47-10	Printing & Binding	3,024	1,851	2,980	3,120	5%
001-1701-513.49-10	County Recording Fee	2,641	4,137	3,800	3,360	-12%
001-1701-513.51-10	Office Supplies	4,226	4,035	4,115	4,600	12%
001-1701-513.52-30	Computer Software	0	0	6000	0	-100%
001-1701-513.54-10	Books, Subscriptions	190	361	760	560	-26%
001-1701-513.54-20	Memberships	1,018	720	970	1,000	3%
OPERATING EXPENSES		70,760	63,916	91,732	82,490	-10%
001-1701-513.64-30	Machines & Equipment	0	0	5,000	0	-100%
CAPITAL OUTLAY		0	0	5,000	0	-100%
001-1701-513.71-10	Principal	1,639	2,421	2,472	0	-100%
001-1701-513.72-10	Interest	86	155	105	0	-100%
DEBT SERVICE		1,725	2,576	2,577	0	-100%
TOTALS		487,660	574,619	642,681	761,220	18%

Major Variance or Highlights of the Department		
Category/Line Item	Amount	Explanation
.12-10 Salaries	73,581	Transfer Accounting Technician whose functions are AR and lien search from Sewer Fund to General Fund. Without transfer increase is 11% . Higher salary for the replacement of the accountant position.
.23-10 Health Ins.	37,609	Accounting Technician position and the replacement of the accountant position both opted for family coverage.
.31-10 Prof. Svc.	(7,967)	H.T.E. fixed assets applications

Information Services

Information Services Division

Services, Functions and Activities:

This division is responsible for the development, installation and maintenance of computer systems and applications that support City services. Information Services is involved in the identification of user needs, review of products and the selection of appropriate systems and applications for use by the City. The division then follows through to acquire and implement hardware and software and provide ongoing user support. Information Services also supports the Internet, T-1 Line, Web Site, WAN, LAN, and telephone infrastructure, supports the City-wide personal computer environment and ensures compliance to City policies relative to technology acquisition and use.

FY 2006 Accomplishments:

- Researched, purchased and supervised installation of a replacement wireless system for the remote sites to include the Public Services Compound, Fire Station 93, Parks Offices and I.T. Parker and City Hall.
- Retired the key phone system at Public Services and replaced the lines with regular Essex lines from the State of Florida.
- Provided a “crash cart” for the EOC to include all computer, telephone and printer elements for operations. Put the EOC in operation for Hurricane Wilma.
- Replaced the Exchange server with a new server and upgraded Exchange 2000 to Exchange 2003 Enterprise Edition. Ported mailboxes over to new server with a total of 5 hours of down time that occurred after regular working hours.
- Revised server backup methodology to extend the life of the backup device and to maintain the backup window. Upgraded Backup Exec software to v10.
- Installed new phone lines for additional staff.
- Upgraded the Symantec Anti-Virus Server for system wide protection and monitoring.
- Added a Hurricane Preparedness Guide to the web site. This was a joint effort by Information Services and the Fire Department.
- Expanded website to include online forms that are created by the user and emailed directly to the employee that can address the issue.
- Worked closely with CivicPlus (Web Page Provider). Suggested changes to system software as to functionality.
- Changed the menu structure of the City web site.
- Worked closely with Protect Point to reduce the number of unwanted emails through the use of tarpitting.
- Fine-tuned the SPAM detection software, reducing by an average of 52,000 messages a month and reducing time spent by employees reading unwanted and unsolicited email.
- Created more than 100 electronic forms to replace paper forms.

- Expanded the City Intranet with a variety of information previously only available on paper.
- Received and setup 5 new laptop computers for Code Enforcement staff. Provided 6 hours of training for staff regarding use of laptops both in the office and in the field.
- Purchased and setup a new SQL server for the EMS reporting database. Worked with the vendor to install the software on the server.
- Purchased and setup new rugged laptops for EMS reporting software.

Issues:

- Lack of time to provide software training for users.
- Need for additional staffing to respond to calls and help desk activity.

FY 2007 Key Objectives:

- Objective 1: Replace Citrix Server for more efficient use and expanding the licensing for greater access for Code Inspectors.
- Objective 2: Continue replacing paper forms with electronic forms for all departments.
- Objective 3: Implement new Phone System to improve customer service.
- Objective 4: Replace File and Print server with new server and upgrade to Windows Server 2003.

Performance Measures:

	FY 2005 Actual	FY 2006 Actual	FY 2007 Goals
Respond to service calls within 24 hours	N/A	88%	90%
Provide up time on network services	N/A	93%	95%

Personnel Summary

Position	Full Time	Part Time	Salaries
Technical Support Supervisor	1	0	\$ 62,572
Technical Analyst/Webmaster	1	0	\$ 50,958

Salaries include COLA and merit for FY 2007 where applicable.

Department of Finance (Information Services Division)

Acct. Number	Account Description	FY 2004 Actual	FY 2005 Actual	FY 2006 Adj. Budget	FY 2007 Adopted	% Chg.
001-1704-713.12-10	Regular	90,504	101,201	108,813	113,530	4%
001-1704-713.14-10	Overtime	0	60	0	500	100%
001-1704-713.15-10	Longevity Pay	0	1,328	0	0	0%
001-1704-713.15-40	Accrued Leave Buyback	412	4,131	2,000	3,500	75%
001-1704-713.21-10	FICA Taxes	6,436	7,646	7,955	8,419	6%
001-1704-713.21-20	Medicare Taxes	1,505	1,788	1,860	1,969	6%
001-1704-713.22-10	Retirement Contributions	25,510	31,420	35,984	39,396	9%
001-1704-713.23-10	Life & Health Insurance	11,819	12,973	14,010	11,023	-21%
001-1704-713.24-10	Workers' Compensation	509	355	441	370	-16%
PERSONAL SERVICES		136,695	160,902	171,063	178,707	4%
001-1704-713.31-10	Professional Services	35,461	1,310	3,000	3,500	17%
001-1704-713.34-10	Contractual Services	57,982	70,144	85,100	85,100	0%
001-1704-713.40-10	Training & Per Diem	875	814	2,500	1,500	-40%
001-1704-713.41-10	Telephone	582	667	700	785	12%
001-1704-713.46-10	Equipment Maintenance	8,271	2,928	8,100	16,600	105%
001-1704-713.49-30	Permits & Licenses Fees	24,505	31,442	36,884	37,200	1%
001-1704-713.52-20	Misc. Supplies	15,241	14,507	15,000	16,000	7%
001-1704-713.52-30	Computer Software	13,263	10,038	16,003	16,736	5%
001-1704-713.52-50	Uniforms	240	240	275	275	0%
001-1704-713.54-10	Books, Subscriptions	28	126	750	250	-67%
001-1704-713.54-20	Memberships	150	249	250	300	20%
OPERATING EXPENSES		156,598	132,465	168,562	178,246	6%
001-1704-713.64-10	Computer	40,455	41,127	31,639	26,700	-16%
001-1704-713.64-30	Machines & Equipment	0	0	4,154	0	-100%
001-1704-713.64-40	Office Furniture	1,698	0	0	0	0%
CAPITAL OUTLAY		42,153	41,127	35,793	26,700	-25%
001-1704-713.71-10	Principal	95,435	37,834	16,286	0	-100%
001-1704-713.72-10	Interest	3,886	1,472	526	0	-100%
DEBT SERVICE		99,321	39,306	16,812	0	-100%
TOTALS		434,767	373,800	392,230	383,653	-2%

Major Variance or Highlights of the Department		
Category/Line Item	Amount	Explanation
.46-10 Equip. Maint	8,500	New phone system wiring certification and id; delaying the replacement cycle of some computers

Capital Outlay			
Account No.	Account Description	Amount	Project Description
.64-10	Computer	9,700	File Server
		7,200	6 computers
		9,800	Citrix Server & Licensing